SUBJECT:
SkillsUSA "District" Advisor of the Year Information/Materials

Attached are materials and directions needed to begin the process for selecting the SkillsUSA Oklahoma "District" Advisor of the Year" for **2025-26**

- **Oklahoma "District" Advisor of the Year Applicants**
  - Each of the six (6) SkillsUSA Oklahoma Districts will select a District Advisor of the Year. Each District Advisor of the Year winner will be recognized during their District Leadership Conference in February.
  - Each District Advisor of the Year will be a Finalist for the Oklahoma State Advisor of the Year.

- **Oklahoma Advisor of the Year (AOY) Finalist**
  - During SLSC, all AOY Finalist will be interviewed on Sunday, **April 20, 2026** by a selection committee. The SkillsUSA Oklahoma Advisor of the year will be selected by the committee.
  - The Oklahoma Advisor of the Year finalist will be invited to attend and be recognized on stage at the General Session of the SkillsUSA Oklahoma Leadership and Skills Conference (SLSC) in Tulsa on **April 21, 2026**.

- **Oklahoma Advisor of the Year Winner - Announced at the State Leadership and Skills Conference**
  - The SkillsUSA Oklahoma Advisor of the Year winner will be eligible for the National Advisor of the Year in **2026-27**.
  - To be nominated for National Advisor of the Year, the nominee must complete a Level 2 of the Chapter Excellence Program.

Submit Application no later than February 10 , 2026 to:
SkillsUSA Oklahoma State Advisor
1500 W. 7th Ave.
Stillwater, OK. 74074
or email application to skillsusa@careertech.ok.gov
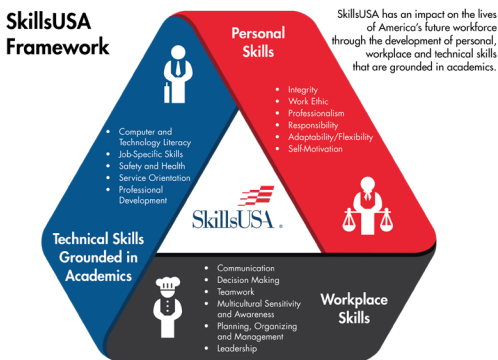
Nominator's Instructions

SkillsUSA "District" Advisor of the Year application
SkillsUSA . . . Preparing for Leadership in the World of Work
SkillsUSA - 1500 West 7th Avenue – Stillwater, OK. 74074-4364 – (405) 743-5143 - Fax (405) 743-5142
1

Nominator should submit to his/her application to SkillsUSA State Advisor:
- Nomination form
- One page – Outstanding accomplishments of candidate intentionally integrated the SkillsUSA Framework into your school and chapter efforts

- Two letters of support or recommendation (maximum)
  Note: Information provided in letters of support weighs heavily in evaluation.
- School Administrator recommendation letter. This letter is in addition to the two letters of support as noted above.
- A *digital* color portrait (head and shoulders shot in SkillsUSA attire) of the nominee. *Portraits may be submitted in digital format.*
- No additional materials will be accepted.

Criteria

This award is open to secondary and/or postsecondary educators involved in technical, skilled, and service occupations, including health occupations courses, and who have achieved prominence at local, state, or national levels. One such award will be presented annually.

Eligibility

Eligible individuals are individuals who are currently employed by high schools, post-secondary institutions, career tech schools, etc. Contributions and achievements on which the nomination is based should have been made within the past ten years. The nominee must be a paid SkillsUSA professional member.

SkillsUSA "District" Advisor of the Year application
SkillsUSA . . . Preparing for Leadership in the World of Work
SkillsUSA - 1500 West 7th Avenue – Stillwater, OK. 74074-4364 – (405) 743-5143 - Fax (405) 743-5142
2

Nomination Form
Oklahoma "District" Advisor of the Year

Applicants District (Must check one):

☐ Northwest District ☐ North Central District ☐ Northeast District

☐ Southwest District ☐ South Central District ☐ Southeast District

Name of Nominee _____

Home Address _____

City _____ State _____ Zip _____

Home Telephone _____ Home E-mail Address _____

Current job title:_____ CTE subject area:_____

Current paid member of SkillsUSA: (Please circle)   Yes   No

School Name and Campus_____

School Address _____

City _____ State _____ Zip _____

School Telephone _____School E-mail Address _____

School Administrator Signature _____

Number of Years as a SkillsUSA Advisor_____

Nominator's Name _____

Nominator's Title _____

Nominator's Address _____

City _____ State _____ Zip _____

Home Telephone _____Office Telephone _____

E-mail Address _____

State Director e-mail address: skillsusa@careertech.ok.gov

SkillsUSA "District" Advisor of the Year application
SkillsUSA . . . Preparing for Leadership in the World of Work
SkillsUSA - 1500 West 7th Avenue – Stillwater, OK. 74074-4364 – (405) 743-5143 - Fax (405) 743-5142
3

Outstanding SkillsUSA Contributions and Achievements of Nominee

In 200 words or less, explain how the nominee intentionally integrated the SkillsUSA Framework into their training program and SkillsUSA chapter efforts. Include a least one (1) specific example of intentional instruction that occurred.
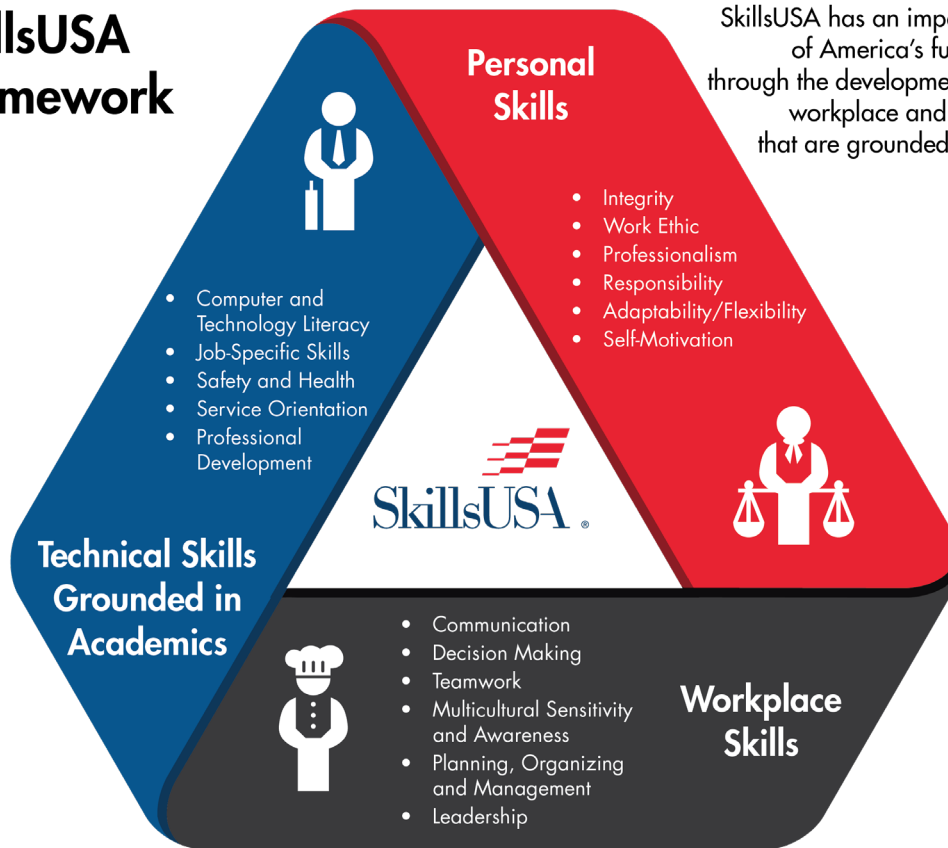(Type in text box below)

SkillsUSA "District" Advisor of the Year application
SkillsUSA . . . Preparing for Leadership in the World of Work
SkillsUSA - 1500 West 7th Avenue – Stillwater, OK. 74074-4364 – (405) 743-5143 - Fax (405) 743-5142
4

SkillsUSA Framework

Personal Skills

SkillsUSA has an impact on the lives of America's future workforce through the development of personal, workplace and technical skills that are grounded in academics.

- Integrity
- Work Ethic
- Professionalism
- Responsibility
- Adaptability/Flexibility
- Self-Motivation

Technical Skills Grounded in Academics

- Computer and Technology Literacy
- Job-Specific Skills
- Safety and Health
- Service Orientation
- Professional Development

SkillsUSA®

Workplace Skills

- Communication
- Decision Making
- Teamwork
- Multicultural Sensitivity and Awareness
- Planning, Organizing and Management
- Leadership