

2025 OKLAHOMA SLSC STATE MEMO

Criminal Justice

**NO SUBSTITUTIONS WILL BE ALLOWED AFTER FRIDAY, MARCH 28, 2025 .
THERE WILL BE NO SUBSTITUTIONS ALLOWED ON-SITE AT THE CONFERENCE**

Tentative-Information is subject to change, check back often

***Contest will follow national technical standards unless otherwise stated in memo.**

The 2025 Oklahoma SkillsUSA **Criminal Justice** will be held **Monday April 28, 2025** and will be hosted at “**Arvest Convention Center, formerly known as Cox Convention Center, Tulsa Oklahoma**”.

- **Sunday April 27th: 06:00 PM** Orientation at the Arvest Convention Center contest area, Exhibit Hall.

Note: Competitors must wear their official competition clothing to the competition orientation meeting.

- **Monday April 28th: 08:30 AM** Contest – Arvest Convention Center, Exhibit Hall.

RESUME- Change to submission type please for 2025 please read

All contestants will submit a digital resume prior to contest day. Contestants will receive an email to the address used to register the contestant for contest with instructions and link to access the SkillsUSA Competitor Portal page. The email will contain contestant's username and contestant number, which are required to login to the Competitor Portal.

Deadline to submit resume is April 22, 2025.

LUNCH

Lunch will be provided in your contest area. A lunch fee (\$20) is in addition to the conference registration and any contest specific fees for the contest.

CLOTHING REQUIREMENTS

Students cannot wear any identifying information on their uniform that will associate them with a school or technology center.

For competitions purposes, Light blue SkillsUSA work shirt, navy pants, black work shoes/boots or your program's designated uniform and footwear. Skirts and high-heeled shoes are not permitted

Note: Safety glasses must have side shields or goggles. (Prescription glasses may be used only if they are equipped with side shields. If not, they must be covered with goggles.

INDUSTRY AWARDS

Prizes are the responsibility of the individual contests. Prizes are not guaranteed and are not supplied at the SkillsUSA Oklahoma state level.

Please contact the chair with prizes that will need to be checked in. **Each participating school is expected to furnish an industry award.** Industry awards should be labeled with the name and address of the award supplier so that an appropriate "Thank you" may be sent, must be accompanied by an *industry award donation information sheet* (available on the Oklahoma SkillsUSA website). **Please bring prizes to the awards area in Conference Hall at the Arvest Convention Center on Sunday, April 27th between 12-4pm or Monday, April 28th between 8am-5pm.**

AWARDS CEREMONY

Winners will be recognized at the General Session on Tuesday morning, April 29th at 9am. **All competitors must wear official SkillsUSA dress to the Awards Session, where winners are announced. Competitors who are not dressed appropriately or lack official attire will be denied access to the awards stage. Students must be present when their contest is announced. If a student is improperly dressed, absent, or misses their contest being called, the production will not be paused for any reason, and they will forfeit their opportunity to go on stage to receive the award. No exceptions will be made. No hats or sunglasses will allow to be worn on stage.**

- Official dress for men: Official blazer, jacket or sweater; black dress slacks; white dress shirt; plain black tie with no pattern or SkillsUSA black tie; black socks and black shoes.
- Official dress for women: Official blazer, jacket or sweater; black dress slacks or knee-length skirt with business like white, collarless blouse or white blouse with small, plain collar that may not extend onto the lapels of the blazer, and black dress shoes.

CRIME SCENE INVESTIGATION PURPOSE

To evaluate the competency of a crime scene investigation team consisting of

three students/competitors in their ability to process, document, photograph, sketch and search the crime scene. Individual skill level and teamwork will be evaluated.

ELIGIBILITY

Each chapter may enter one three-person team per instructor consisting of three secondary students who are active SkillsUSA members. Each chapter may enter one three-person team per instructor consisting of three post-secondary students who are active SkillsUSA members. All team members must be from the same SkillsUSA chapter.

Note: Competitors must wear their official competition clothing to the competition orientation meeting.

EQUIPMENT AND MATERIALS:

Supplied by the technical committee:

- **Crime scene:** All necessary materials for the competition not specified elsewhere.

Supplied by the competitors:

- Digital Camera (not a cell phone) with removable media card
- PPE to include safety glasses, mask/face shield, shoe covers, and examination gloves (***Tyvek optional and preferred not to be used***)
- Latent print examination kit/fingerprint kit with cards and tape
- Measuring device (laser measuring device or tape measure)
- Scale (preferably an 'L' shaped scale)
- Sterile swabs and swab boxes
- Water in dispenser bottle/dropper (should be distilled, but due to travel restrictions can be tap)
- Evidence placards/markers/cones
- Evidence bags; paper and plastic, various sizes
- Tamper proof evidence tape
- Sharpie
- Sketching kit
- Tweezers
- Small pocket notebook for field notes
- Pens and #2 pencils

- Flashlight
- Crime scene kit containing materials necessary to conduct a crime scene investigation. At a minimum.

Note: duty belts and related police equipment are not required

Supplied by State: 4.10.25 Update

Paper Towels

Extra latex Gloves

Windex/Glass Cleaner

PROHIBITED DEVICES

Cell phones or other electronic devices not approved by a competition's technical committee are NOT allowed in the competition area. Any device that can be used to communicate is prohibited, including wearable technology such as smart watches. Technical committee members may also approve exceptions onsite during the SkillsUSA Championships if deemed appropriate.

If a competitor's electronic device makes noise or if the competitor is seen using it at any time during the competition, an official report will be documented for review by the SkillsUSA Championships. If confirmed that the competitor used the device in a manner which compromised the integrity of the competition, the competitor's scores may be canceled.

SCOPE OF THE COMPETITION

The competition is defined by industry standards as identified by the SkillsUSA technical committee.

The following is a list of materials used in the formation of the competition:

FBI Handbook of Forensic Services (2019): <https://www.fbi.gov/file-repository/handbook-of-forensic-services-pdf.pdf/view>

NIST Crime Scene Investigation — A Guide for Law Enforcement (2013): <https://www.nist.gov/system/files/documents/forensics/Crime-Scene-Investigation.pdf>

Criminal Investigation by Thomas Brown from Open Educational Resources (2022): <https://www.oercommons.org/courses/criminal-investigation>

KNOWLEDGE PERFORMANCE

The competition will include a test assessing knowledge from the Standards and

Competencies. Team members test independently and cannot consult with one another during testing. The combined scores of the team total 150 points. See Appendix A for a list of terms for review.

Competitors are also required to take the SkillsUSA professional development test. These scores will comprise 25 points.

SKILLS PERFORMANCE

The competition will include activities that simulate situations encountered by criminal investigation professionals. See Appendix B for a list of examples.

The Skills Performance is broken down into four main sections.

Crime Scene Practicum – students will have 15 minutes in a mock crime scene. They will photograph, search, identify evidence, and collect information necessary to record the crime scene. They will not remove evidence. The focus is on the recording stage of crime scene processing. 100 total points in this station.

Paperwork – the students will then complete the crime scene sketch (100 points), photo log (with photos 100 points), property forms, and individual narratives (paperwork is 125 points). Their photos will be collected from their media card for judging. 325 total points in this station.

Skill Demonstration – the team will be given three skills to demonstrate. The team will decide which member will demonstrate which skill. Each member of the team will demonstrate one skill. Each skill can only be demonstrated by one member of the team. Skills might be collecting a type of evidence, processing a type of evidence, or a similar crime scene skill. See Appendix B for a list of possible skills. Each skill is 100 points for 300 points total in this station.

Evidence Interpretation – the team will work together and evaluate or analyze evidence. During this exercise the team may be asked to examine a single article of evidence, a lab result(s), or compare multiple pieces of evidence and then be asked to make the proper conclusion about the evidence. 100 total points in this station.

Note – the competition committee may choose to connect all the events in one common crime event and link all the stations. The only required connection is between the practicum and the paperwork. The Demonstration and Evidence

stations could choose skills and items not connected to the mock crime scene.

COMPETITION GUIDELINES

Each competitor must work independently without assistance from instructors, other teams or observers. Contact with competitors must be coordinated through designated event staff only. Any violation of this may disqualify the competitor. Cell phones, iPads/tablets, smart watches, wearable technology or any other electronic communication device is prohibited in the competition area. See “Prohibited Devices” section above for more information.

No one but competitors, judges and event staff are allowed in the competition area at any time. Observation is limited to the area designated by the judges or event staff. Any outdoor competition area may only be accessed by judges, competitors and event staff. Any violation of this may disqualify the competitor. No one may contact judges in any way and at any time without the expressed permission of the competition coordinator

APPENDICES

APPENDIX A

Below is a list of terms to prepare for the knowledge test. The list below is not exhaustive, but represents the range of possible content.

Algor Mortis

Blank samples

Bindle paper

Chain of custody

Circumstantial evidence

Comparison samples

Control samples

Crime scene measuring techniques (triangulation method, rectangular coordinate method, transecting baseline coordinate method, polar coordinate method)

Crime scene photographs (overall, midrange, close-up)

Crime scene search methods (grid search, spiral search, lane/strip search, zone search)

Crime scene security log

Direct evidence

Elimination samples

Exculpatory evidence

Faraday bags

Forensic archaeology
Forensic entomology
Forensic odontology
Forensic pathology
Fruit of the Poisonous Tree Doctrine
Inculpatory evidence
Latent fingerprints
NDIS/CODIS
Oblique lighting
Patent fingerprints
Post-mortem lividity
PPE
Presumptive tests
Prioritization of evidence collection
Processing/collection methods
Proper packaging of various types of evidence (drugs, biological material, firearms, knives, _____)
Reference samples
Rigor mortis
Routes of exposure
Standards of proof (probable cause, reasonable suspicion, proof beyond a reasonable doubt, preponderance of the evidence)
Statutory/common law
Transient evidence collection

APPENDIX B

The list below is not exhaustive, but represents the range of possible competition skills

Lifting fingerprints
Collecting DNA and bodily fluid evidence
Photographing scene
Photographic evidence
Sketching a scene
Measuring a scene
Using alternative light sources
Searching for and identifying evidence
Identify, collect, and process trace evidence

Interpret blood stains
 Interpret ballistic evidence – casings, directionality, sequencing
 Complete paperwork associated with CSI – including narratives, logs
 Practice safety protocols related to CSI
 Collect evidence
 Verbalize constitutional and legal applications in scenarios
 Interpret DNA evidence
 Classify, interpret and identify fingerprint evidence
 Packaging and preserving various types of evidence
 Presumptive testing
 Interpretation of anthropological evidence

APPENDIX C

Score Card

Item Evaluated	Possible Points
Written Test	150
Skill Demo 1	100
Skill Demo 2	100
Skill Demo 3	100
Crime Scene Practicum	100
Crime Scene Sketch	100
Crime Scene Photos and Log	100
Paperwork, Narrative	125
Evidence Interpretation	100
PDP	25
Total	1000

APPENDIX D

STANDARDS AND COMPETENCIES

CSI 1.0 — Demonstrate or explain activities prior to conducting a crime scene search

Obtain information from the responding officer and secure the scene
 Explain laws, processes and protocols securing a scene
 Explain laws and legal issues related to crime scene processing

CSI 2.0 — Explain and demonstrate the use of crime scene photography

Demonstrate proper crime scene photography
Document photographs taken at the crime scene

CSI 3.0 — Properly search for, collect and remove physical evidence from a crime scene

Explain and demonstrate appropriate search method to use

Properly identify and mark all evidence

Explain methods for collecting various types of evidence

Explain and demonstrate proper preserving and preparing for transport of all evidence

CSI 4.0 — Draw a crime scene sketch using proper measurements, symbols and labels

Demonstrate proper use of measurements

Demonstrate the proper use of symbols and labels

Complete a sketch including all required elements

CSI 5.0 — Apply proper procedures for developing and collecting latent fingerprints at a crime scene

Demonstrate the ability to properly lift and transfer a latent fingerprint from a designated item of evidence

Demonstrate the proper procedure for completing a latent fingerprint card

CSI 6.0 — Release a crime scene properly and legally

Demonstrate the ability to prepare an evidence log

Demonstrate the ability to remove all evidence and equipment from crime scene

CSI 7.0 — Work together as a professional team to conduct a crime scene investigation

Demonstrate professional bearing and demeanor. Demonstrate the ability to assign team members' tasks equal to their aptitude

CSI 8.0 — SkillsUSA Framework.

The SkillsUSA Framework is used to pinpoint the Essential Elements found in Personal Skills, Workplace Skills and Technical Skills Grounded in Academics.

Students will be expected to display or explain how they used some of these Essential Elements. Please reference the graphic above, as you may be scored on

specific elements applied to your project. For more, visit:
www.skillsusa.org/about/skillsusa-framework/

ADDITIONAL INFORMATION

If you have any questions about the contest, please contact **Chair: Johnnie Loudermilk, Nathan Wells or Program Specialist Ricky Gunkel.**

National Technical Standards can be found on Absorb, which you can access with your professional SkillsUSA membership. Technical are updated periodically, please check regularly.