

Chapter Business Procedure

State Contest Information

Date, Time and Location of Contestant Meeting

Students must report to the Chairman at the Contest area in the 2nd Floor Ballroom at the Downtown Doubletree Hotel at 12:00 p.m. on **Sunday, April 23**.

RULES and REGULATIONS

The SkillsUSA (PDP) test will be taken on-line **March 15-April 7**. Instructors and testing liaisons will receive testing instructions. No provisions are being made for make-up testing on-site.

Please refer to the SkillsUSA Championships Technical Standards for guidelines.

<https://www.okskillsusa.org/2022-2023-technical-standards-and-memos/>

Contestant Resume All Chapter Business Procedure contestants will be required to submit a one page, typed resume. If any contestant does not submit a resume to the contest chair, penalty points will be assessed.

Clothing Requirements Each member of the team will be evaluated at the beginning of the contest for official SkillsUSA dress. According to the SkillsUSA Championships Technical Standards - clothing requirements for the Quiz Bowl contest is: "*For men*: SkillsUSA official attire: Official red blazer or jacket, black dress slacks, white dress shirt, plain black tie with no pattern or SkillsUSA tie, black socks and black shoes. *For women*: Official red blazer or jacket, black dress slacks or skirt (knee length), with businesslike white, collarless blouse or white blouse with small, plain collar that may not extend onto the lapels of the blazer, black sheer or skin-tone hose and black shoes."

Awards Ceremony Contest winners will be recognized at the General Session on **Monday, April 24**, at 7:00 p.m. in the Tulsa Convention Center Grand Hall. Official SkillsUSA clothing requirements are as follows: "*For men*: SkillsUSA official attire: Official red blazer or jacket, black dress slacks, white dress shirt, plain black tie with no pattern or SkillsUSA tie, black socks and black shoes. *For women*: Official red blazer or jacket, black dress slacks or skirt (knee length), with businesslike white, collarless blouse or white blouse with small, plain collar that may not extend onto the lapels of the blazer, and black shoes."

Should additional information be needed, please contact Emily Goff at (o) 405-743-5143, (cell) 405-919-9223, or <mailto:emily.goff@careertech.ok.gov>