



Emily Goff, State Advisor

**OKLAHOMA**  
**CareerTech**

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August 16, 2021

## **District Officer Training Agenda**

Here is the agenda for the conference. Please note that you will be providing transportation to and from the hotel to the RTI site. If you are planning on attending virtually, you will need to let me know as soon as possible, [emily.goff@careertech.ok.gov](mailto:emily.goff@careertech.ok.gov).

### **AGENDA**

## **District Officer Training Hotel**

**Embassy Suites, Downtown Medical Center**

**405-239-3900**

The block of rooms is saved until next Friday, August 13. After that you can still book the rooms there, based on availability, with the SkillsUSA rate until 3 days before the event.

## **District Officer T-Shirt Orders**

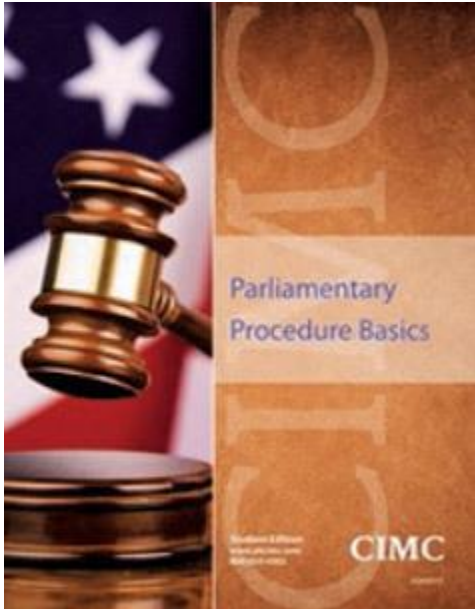
Please make sure that you place your t-shirt order even if it is after 5:00 p.m. today, August 16.

[T-Shirt Order Form](#)

## **District Officer Registration**

Please make sure that advisors and students are registered for the conference. Registration closes August 24, 2021.

[Registration Link](#)



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## To Get On Base....

In order to get on base, the driver and advisor will need to show an ID to the guard station. You will have to provide your address, phone number, etc. You will also need a piece of paper that has your name, cell phone number, school number, school administration, and a list of students attending. Make sure that you have multiple copies of this paper, as you will need one per day to get on base.

**Please make sure that the emergency medical forms that you use for traveling have the student's cell phone number on it.**

**This is for base safety that we have to provide this information.**

## CareerTech Events

\*August 24, 2021      District Officer Training Registration Due

\*Aug 29-Sept 1, 2021      District Officer Training

\*September 18-22, 2021      Washington Leadership Training Institute (CANCELLED)

- \***October 1, 2021**            **Postsecondary State Officer Nominations Due**  
    **Postsecondary Conference Registration Due**
- \*October 14, 2021            Postsecondary State Officer Candidate Screening – ODCTE, Stillwater
- \*October 27, 2021            State Officer Training
- \*October 28, 2021            Postsecondary Fall Leadership Conference -Edmond
- \*November 16-17, 2021    State Officer Training – ODCTE, Stillwater
- \*November 18, 2021        Executive Council Meeting – ODCTE, Stillwater
- \*December 2, 2021           Regional Skills Contests-Host Teacher Meeting – ODCTE, Stillwater

\*\***State Leadership Conference** dates are April 17-19, 2022. These dates were set years ago. Please let me know if you have questions, [emily.goff@careertech.ok.gov](mailto:emily.goff@careertech.ok.gov) or 405-743-5143.

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